



REQUEST FOR QUOTATION (RFQ)

Reference	RFQ/CHAI/TRO/0122
Posting Date	August 11 th , 2022
Closing date	August 25 th , 2022

The Clinton Health Access Initiative (CHAI) seeks interested and capable vendors to submit quotations for the supply of cylinder trolleys to Ghana and Senegal as detailed in the specification package (Annex B) of this RFP. When preparing your RFP please be guided by the form attached as Annex A and CHAI Code of Conduct and Ethics for Suppliers in Annex C.

Any queries or clarifications on this RFP should be submitted via email to gempurchase@clintonhealthaccess.org quoting RFQ/CHAI/TRO/0122 in the subject line by **12 midnight EDT on Thursday, August 18th**. Questions will be compiled and responses will be shared at once via all RFP solicitation channels, as well as in email reply.

Quotations must be submitted on or before **12 midnight on Thursday, August 25th** via the email gempurchase@clintonhealthaccess.org quoting RFQ/CHAI/TRO/0122 in the subject line. Should your submission exceed 2mb and cannot be sent by email, please send an email to request an upload link with the subject 'Requesting upload link for RFQ/CHAI/TRO/O122' to gempurchase@clintonhealthaccess.org.

Quotations submitted after the deadline will not be considered.

Terms and conditions

Delivery Terms [INCOTERMS 2020]	DAP
Customs clearance and Duties of Material, if needed, shall be done by:	CHAI in coordination and cooperation with vendor
Project site (identify all, if multiple)	Multiple (see Annex A)
Project Duration	Scope of project must not exceed 45 days from date of award

Preferred Currency of Quotation	United States Dollars
Warranty	5 years (see Annex B)
Deadline for the Submission of Quotation	25/AUGUST/2022
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	English
Documents to be submitted	<ol style="list-style-type: none"> 1. Completed Annex A and Annex B 2. Business Registration to operate in home country 3. Company Profile/Brochure 4. Manufacturer's Authorization, if other than submitter 5. Standard Quality Documents (e.g., CE or FDA) 6. Evidence of previous export to target countries
Payment Terms	100 % after supply and inspection preferred but other terms can be negotiated
Liquidated Damages	1% of total contract amount for each day of delay and maximum of 30 days after which contract will be terminated
Evaluation Criteria	<ol style="list-style-type: none"> 1. Technical responsiveness/Full compliance to requirements and lowest evaluated price 2. Acceptance of project period 3. Full acceptance of the PO/Contract General Terms and Conditions
Type of contract to be signed	Purchase Order
Special conditions of contract	Failure to comply with delivery date above shall be a basis for cancellation. Forfeiture of bid security if submitted with the bids if applicable. CHAI reserves the right to select any supplier.
Proposal validity	90 days
Conditions for Release of Payment	Passing Inspection/Verification of Supplies Written Acceptance of Goods based on full compliance with RFP requirements by the end user
Annexes to this RFP	<input checked="" type="checkbox"/> Product quantities, vendor details, and delivery location (Annex A) <input checked="" type="checkbox"/> Technical specification (Annex B) <input checked="" type="checkbox"/> Code of conduct (Annex C)

Contact Person for Inquiries (Written inquiries only)	All queries must be sent to gempurchase@clintonhealthaccess.org
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Annex A: Products information, vendor details, and shipping requirements

Products information, required quantities and delivery location is found in sheets 1 and sheet 2 of Annex A. This can be found via this link [Product information and vendor details](#). Please download the excel sheet, complete, and include in your application. If you are unable to access this link, please contact us via gempurchase@clintonhealthaccess.org and we will email the documents to you.

S/no	Product	Qty	Country
1	Medical Oxygen Cylinder Trolley	15	Ghana
2	Medical Oxygen Cylinder Trolley	30	Senegal

Annex B: Technical Specification

Technical specifications for items can be found via this link [Specification and Checklist](#). Please download the excel sheet, complete, and include in your application. If you are unable to access this link, please contact us via gempurchase@clintonhealthaccess.org and we will email the documents to you.

Annex C: CHAI Code of Conduct for Suppliers

The CHAI Code of Conduct for Suppliers is a minimum set of requirements that suppliers must meet to qualify to do business with CHAI and remain in good standing with the organization. Please read the document via this link [CHAI Code of Conduct for Suppliers](#) and apply for this solicitation only if your organization can comply with these requirements.