



INVITATION TO BID

Reference	ITB/CHAI/CYL/CAA/0523
Posting Date	Wednesday, 21 st June 2023
Closing date	Wednesday, 12 th of July 2023

To strengthen medical oxygen availability in the health system, the Ministry of Public Health has developed a National Strategic Plan for the Provision of Medical Oxygen (NSPMO) for the period 2021-2025, with the support of technical and financial partners (CHAI, UNICEF, WHO, CDC, etc.). The second strategic axis of this plan is to establish a medical oxygen supply system in health facilities. The Clinton Health Access Initiative (CHAI) with funding from Unitaid has [purchased 1,300 oxygen cylinders](#). Prior to their distribution, CHAI is preparing to support the filling and transportation/distribution of these cylinders to 67 HFs in 10 regions across Cameroon.

It is in this regard that CHAI Cameroon seeks interested and capable vendors to submit proposals for the filling and transportation of the 50L oxygen cylinders procured by CHAI as detailed in the Product information (Annex A) of this Invitation To Bid (ITB). When preparing your ITB, please be guided by the technical specifications, and details attached in Annex B and the CHAI code of conduct and ethics for suppliers in Annex C.

Any queries or clarifications on this ITB should be submitted via the email: chaicameroonprocurement@clintonhealthaccess.org quoting **ITB/CHAI/CYL/CAA/0523** in the subject line by 12 midnight WAT on the 30th of June 2023. Responses will be shared via all ITB solicitation channels, as well as in email replies.

Bids must be submitted on or before 12 midnight WAT on 12th of July 2023 via the email chaicameroonprocurement@clintonhealthaccess.org quoting **ITB/CHAI/CYL/CAA/0523** in the subject line. Should your submission exceed 2Mb and cannot be sent by email, send an email to request an upload link with the subject 'Requesting upload link' to chaicameroonprocurement@clintonhealthaccess.org.

Bids submitted after the deadline will not be considered. All products must be assessed against CHAI's quality and procurement policy. Vendors may be requested to submit additional information and/or cooperate with a site visit from CHAI to the production and/or filling site prior to finalizing a purchase order.

Terms and conditions

Delivery Terms INCOTERMS 2020	DPU preferred but other incoterms can be considered. Pick up point in Douala
Customs clearance and Duties, if needed, shall be done by:	CHAI
Exact Address/es of Delivery Location/s (identify all, if multiple)	Cameroon (see annex A with distribution plan)
Latest Expected Delivery Date and Time (<i>if delivery time exceeds this, bid may be rejected by CHAI</i>)	July 2023
Delivery Schedule	Specify in comments section of Annex A
Mode of Transport	ROAD
Preferred Currency of Quotation	United States Dollars or Local Currency
Warranty	Varies (see Annex B)
Deadline for the Submission of Bid	Closing date above
All documentations, including catalogs, instructions, and operating manuals, shall be in this language	English
Documents to be submitted.	<ol style="list-style-type: none"> 1. Completed Annex A and Annex B 2. Legal Documentation (Business Registration and Tax Clearance) to operate in Home Country applicable to both local and international supplier, Business Registration, Tax Certificate (This is in addition to completed vendor details in Annex A) If documents are not in English, please provide translation.
Payment Terms	100 % after supply and inspection preferred but other terms can be negotiated
Liquidated Damages	1% of total contract amount for each day of delay and maximum of 30 days after which contract will be terminated.
Evaluation Criteria	<ol style="list-style-type: none"> 1. Technical responsiveness/Full compliance to requirements and lowest evaluated price. 2. Delivery period 3. Full acceptance of the PO/Contract General Terms and conditions
Type of Contract to be Signed	Purchase Order
Special Conditions of Contract	Failure to comply with delivery date above shall be a basis for cancellation. Forfeiture of bid security if submitted with the bids if applicable. CHAI reserves the right to select any single or combination of supplier(s)
Proposal validity	90 days
Conditions for Release of Payment	Passing Inspection/Verification of Supplies Written Acceptance of Goods based on full compliance with ITB requirements by the end user
Annexes to this ITB	<input checked="" type="checkbox"/> Product quantities and delivery location (Annex A) <input checked="" type="checkbox"/> Technical specification (Annex B) <input checked="" type="checkbox"/> Code of conduct (Annex C)

Contact Person for Inquiries (Written inquiries only)	All queries must be sent to chaicameroonprocurement@clintonhealthaccess.org
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Annex A: Products information and vendor details and shipping requirements

Products information, required quantities and detailed delivery location is found in sheets 1 and sheet 2 of Annex A. This can be found via this [Product information and vendor details link](#). Download the excel sheet, complete, and include in your application. If you are unable to access this link, please contact us via chaicameroonprocurement@clintonhealthaccess.org and we will email the documents to you.

	Product	Qty	Country	Latest Expected Date of delivery
Cylinder Filling	Refill to be done using medical grade oxygen	1300	Region - Cameroon	July 2023
Transportation	Transportation of empty cylinders to the oxygen production site. Transportation of filled cylinders from production facility to 10 regional health promotion funds then to 67 health facilities in Cameroon:	36	- Douala	July 2023
		167	- Buea	
		108	- Bamenda	
		254	- Bafoussam	
		204	- Yaounde	
		154	- Ebolowa	
		48	- Ngaoundere	
		90	- Bertoua	
		128	- Maroua	
		107	- Garoua	

Annex B: Technical Specification

Technical specifications for items can be found via this [Specification and checklist link](#). Download the excel sheet, complete, and include in your application. If you are unable to access this link, please contact us via chaicameroonprocurement@clintonhealthaccess.org and we will email the documents to you.

Annex C: CHAI code of conduct for suppliers

The CHAI code of conduct for suppliers is a minimum set of requirements that suppliers must meet to qualify to do business with CHAI and remain in good standing with the organization. Please read the document via this link [CHAI Code of Conduct for Suppliers](#) and apply for this solicitation only if your organization can comply with these requirements.

The full solicitation is available online. Please type the following address in your browser to view:

<https://www.clintonhealthaccess.org/rfp/invitation-to-bid-for-the-filling-and-transportation-of-oxygen-cylinders-to-select-facilities-in-cameroon/>