



REQUEST FOR QUOTATIONS (RFQ)

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| Reference | RFQ/CHAI/CAA/0123 |
| Posting Date | 22 August 2023 |
| Submission for clarification | 11 September 2023 |
| Closing date | 12 September 2023 |

The Clinton Health Access Initiative, (CHAI) is a sub-grantee of FHI360 on the Meeting Targets and Maintaining Epidemic Control (EpiC) project, a global five-year project funded by the U.S. Agency for International Development (USAID). EpiC receives COVID-19 funding to prevent, prepare for, respond to and bolster health systems to address COVID-19 and reduce cases of re-emergence. Part of EpiC's COVID-19 program is to provide high-quality medical oxygen systems. FHI360 is the prime implementing partner for EpiC.

The Clinton Health Access Initiative (CHAI) seeks interested and capable vendors to submit quotations for the supply of **OXYGEN CYLINDERS** to Malawi as detailed in the specification package (annex A) of this RFQ. When preparing your RFQ please be guided by the form attached as annex B

Clarifications on the RFQ shall be submitted via the email gempurchase@clintonhealthaccess.org quoting RFQ/CHAI/CAA/0123 in the subject line by 12 midnight EDT on 11 September 2023. Responses will be shared via all RFP solicitation channels, as well as in email reply.

Quotations must be submitted on or before 12 midnight EDT on 12 September 2023 via the email gempurchase@clintonhealthaccess.org quoting RFQ/CHAI/CAA/0123 in the subject line. should your submission exceed 2Mb and cannot be sent by email, send an email to request an upload link with the subject 'Requesting upload link' to gempurchase@clintonhealthaccess.org

Quotations submitted after the deadline will not be considered.

Terms and conditions

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| Delivery Terms [INCOTERMS 2020] | DAP |
| Customs clearance and Duties, if needed, shall be done by: | CHAI |

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| Exact Address/es of Delivery Location/s (identify all, if multiple) | Malawi Clinton health Access Initiative Private Bag 341 Lilongwe, Malawi Golden Peacock Hotel Office Complex Att: Gift Mkandawire +265888 207 899 |
| Latest Expected Delivery Date and Time (<i>if delivery time exceeds this, quote may be rejected by CHAI</i>) | 31 December 2023 |
| Mode of Transport | Sea/ Road |
| Preferred Currency of Quotation | United States Dollars |
| Warranty | 3 years (see Annex B) |
| Deadline for the Submission of Quotation | 12 September 2023 |
| All documentations, including catalogs, instructions, and operating manuals, shall be in this language | English |
| Documents to be submitted. | <ol style="list-style-type: none"> 1. Completed Annex A and Annex B 2. Legal Documentation (Business Registration and Tax Clearance) to operate in Home Country applicable to both local and international supplier, Business Registration, Tax Certificate (This is in addition to completed vendor details in Annex A) If documents are not in English, please provide translation. 3. Past experience supplying similar products, attach three traceable past contracts e.g. copies of LPO's or contracts, references 4. Proof of financial capacity (Audited accounts or Bank statement) or letter of credit line from the Bank |
| Payment Terms | 100 % after supply and inspection preferred but other terms can be negotiated |
| Liquidated Damages | 1% of total contract amount for each day of delay and maximum of 30 days after which contract will be terminated. |
| Evaluation Criteria | <ol style="list-style-type: none"> 1. Technical responsiveness/Full compliance to requirements and lowest evaluated price 2. Acceptance of Delivery period 3. Full acceptance of the PO/Contract General Terms and Conditions |
| Type of Contract to be Signed | Purchase Order |

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| Special conditions of Contract | Failure to comply with delivery date above shall be a basis for cancellation. Forfeiture of bid security if submitted with the bids if applicable. CHAI reserves the right to select any supplier |
| Proposal validity | 150 days |
| Conditions for Release of Payment | Passing Inspection/Verification of Supplies Written Acceptance of Goods based on full compliance with RFP requirements by the end user |
| Annexes to this RFP | <input checked="" type="checkbox"/> Product quantities and delivery location (Annex A) <input checked="" type="checkbox"/> Technical specification (Annex B) |
| Contact Person for Inquiries (Written inquiries only) | All queries must be sent to gempurchase@clintonhealthaccess.org |

Annex A: Products information and vendor details

Product information, vendor details, shipping requirements and submission checklist is found as Annex A via this link: [Product Information and vendor details](#); download the excel sheet, complete, and include in your application. If you are unable to access this link, please contact us via gempurchase@clintonhealthaccess.org and we will email the documents to you.

| Product | Quantity |
|---|----------|
| Cylinders - "J" size - 47.2 L water capacity (85% of total quantity) | 220 |
| Cylinders - "B" size - 10.2 L water capacity (15% of total quantity) | 39 |
| Pressure regulator inlet connection compatible with bullnose valve BS 341 No.3 (Oxygen) | 134 |
| Flowmeters to measure and regulate flow from an already pressure-reduced and regulated oxygen source to the patient or other medical device | 134 |
| Reusable humidifier for oxygen therapy and ventilation/anesthesia inspiratory lines. | 134 |

Annex B: Technical Specification

Technical specifications for items can be found as Annex B via this link: [Specifications Downloads](#); download the excel sheet, complete, and include in your application. If you are unable to access this link, please contact us via gempurchase@clintonhealthaccess.org and we will email the documents to you.

Annex C: CHAI code of conduct for suppliers

The CHAI code of conduct for suppliers; [Supplier Code of Conduct](#) is a minimum set of requirements that suppliers must meet to qualify to do business with CHAI and remain in good standing with the organization. Please read the document via this link [CHAI Code of Conduct for Suppliers](#) and apply for this solicitation only if your organization can comply with these requirements.